

# **NON-VARIANCE ZONING APPLICATION**



**CITY OF POTTSVILLE  
CODE ENFORCEMENT & ZONING OFFICE  
401 N. CENTRE STREET  
PO BOX 50  
POTTSVILLE, PA 17901  
(570)-622-1234**

# ZONING NON-VARIANCE APPLICATION

Not Requiring Action by the Board of Adjustment

**PLEASE PRINT ALL INFORMATION CLEARLY AND LEGIBLY.**

Date Filed: \_\_\_\_\_ Paid \$: \_\_\_\_\_ Form of Payment: \_\_\_\_\_

## General Information (Please Print)

Property Owner Name(s): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Applicant is: Owner  Builder  Lessee  Architect/Engineer  Agent

Other  If other please explain: \_\_\_\_\_

Applicant is the property owner (move onto Lot Information).

Applicant Name(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Lessee Name(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Lessee Signature: \_\_\_\_\_

**Lot Information**

Parcel ID #: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Property Location: \_\_\_\_\_

**Existing:**

Lot Area: \_\_\_\_\_ Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_

Width: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_ Use Class: \_\_\_\_\_

**Setbacks:**

Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left: \_\_\_\_\_ Right: \_\_\_\_\_

Accessory Structures (please list all and their sizes including garages, sheds, pools, etc.):

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**Proposed:**

Lot Area: \_\_\_\_\_ Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_

Width: \_\_\_\_\_ Lot Coverage: \_\_\_\_\_ Use Class: \_\_\_\_\_

**Setbacks:**

Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Left: \_\_\_\_\_ Right: \_\_\_\_\_

Accessory Structures (please list all and their sizes including garages, sheds, pools, etc.):

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Describe Existing Use: \_\_\_\_\_

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Describe Proposed Use: \_\_\_\_\_

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**PLEASE COMPLETE PLOT PLAN ON NEXT PAGE.**

## **PLOT PLAN FOR NON-VARIANCE APPLICATION**

- 1. THIS PAGE SHALL BE USED FOR THE DRAWING OF THE SITE PLAN. IF YOU DO NOT USE THIS PAGE FOR A SITE PLAN ONE MUST BE ATTACHED TO THE APPLICATION.**
- 2. THE SITE PLAN SHALL SHOW THE LOCATION AND SIZE OF THE LOT, THE LOCATIONS AND SIZES OF THE BUILDINGS AND STRUCTURES ON THE PREMISES (BOTH EXISTING AND PROPOSED) AND THEIR RELATIONSHIP TO ADJOINING PREMISES.**

