

**CITY OF POTTSVILLE, PENNSYLVANIA**  
**CITY COUNCIL REGULAR MEETING AGENDA**

**Date:** 3/9/2026

**Time:** 5 pm

**Location:** Council Chambers – City Hall, 401 N. Centre Street, Pottsville, PA 17901

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- 1. Call to Order**
  - Presiding Officer: Mayor Thomas Smith
- 2. Pledge of Allegiance, Prayer & Moment of Silence for Braelynn E. Kutsmeda**
- 3. Roll Call**
  - Mayor: Smith
  - Council Members: Botto, Marsh, Price, Wollyung
  - City Administrator: Shuman
  - City Solicitor: Sterns
  - City Treasurer: Dragna
  - City Controller: Weres
- 4. Executive Session (If Needed)**
  - Purpose: Legal / Personnel / Real Estate / Contract Negotiations
- 5. Public Comment for Agenda Items**
- 6. Approval of Minutes**
  - February 9, 2026 Meeting of Council
- 7. Treasurer's Report for February 2026**
- 8. Resolution No. \_\_\_ - Approving the Warrants for Salaries, Wages and Payments for the month of February 2026**

Resolution No. \_\_\_ - Approving Bills to be paid for February 2026
- 9. Proclamations, Recognitions & Presentations**

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## ACCOUNTABILITY & STRATEGIC PLAN REPORTS

### 10. Department Monthly Reports

Each department to provide short- and long-term goals, KPIs, staffing, and special project updates at future Council Meetings

- **Police Department-** Chief John Morrow
- **Fire Department-** Chief Misstishin
- **Public Works-** Department Head
- **Finance/Administration-** City Admin
- **Codes/Planning & Zoning-** Justin Trefsgger
- **Parks & Recreation-** Department Head
- Others as appropriate

### 11. Quarterly Strategic Plan Updates- Boards, Authorities, and Commissions

- GPASA Bill Orlowsky - Division Street Storm Water Project

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### 12. Unfinished Business

- Discussion Item (s):
  - 800-804 Mahantongo St. Demolition Update
  - Brightly Software Status Update
  - PADCO Contract Update
- Action Item(s):
  - *(tabled 2/9/26)* Resolution No. \_\_ 2026 - Appointing an Interim City Financial Advisor, FSL Public Finance
  - 2<sup>nd</sup> Reading of Bill 12 of 2026, Ordinance No. 948 – Further regulating the salaries/wages of Appointive Office Holders, Elected Office Holders, and employees of the City of Pottsville

### 13. New Business

- Discussion Item (s):
  - Sale of Military Vehicles in City Fleet
  - Schedule Special Meeting for STMP Program

- Cost Saving Measures Ideas/Discussion
- Action Item(s):
  - Resolution No. \_\_ of 2026 – Approving a submission of an application for the Keystone Communities Grant in the amount of \$100,000 for Phase 1 of the Pottsville Greenways Project (connector between JFK Park and the School District) and authorizing the Pottsville Area Development Corporation to submit the application for funding on the City’s behalf.
  - Resolution No. \_ of 2026 – Approving a submission of an application for grant funding for a Police Station Relocation or Rehabilitation Project, through federal Community Project Funding in the amount of \$2.5 million and authorizing the Pottsville Area Development Corporation to submit the application for funding on the City’s behalf.
  - Resolution No. \_ of 2026 – Approving entering into an Agreement to purchase 400 W. Laurel Blvd., Pottsville, Schuylkill County, Pennsylvania, being Tax Parcel 68-20-0166.000 for a purchase price of \$650,000, contingent upon the City obtaining grant funding from the federal Community Project Funding in the amount of \$3 million.
  - Resolution No. \_\_ of 2026 – Review/Possible Action on PADCO Grant Writing Contract
  - Resolution No. \_\_\_ of 2026 – Approving Request for Proposals for future Grant Writing Services for the City of Pottsville
  - Resolution No. \_\_ - Authorizing the City Clerk to advertise for the position of Truck Driver in the department of Streets and Public Improvements
  - Resolution No. \_\_\_ - Authorizing the City Administrator to solicit bids for the Demolition for 717 W. W. Race Street
  - Resolution No. \_\_\_ - Authorizing the Mayor to execute the agreement between Bixler Pyrotechnics and the City for the 2026 fireworks display in the amount of \$16,875.00
  - Resolution No. \_\_\_ - Approving the Special Events application and waiver of fees submitted by the Soap Box Derby Committee for the Soap Box Derby event scheduled for Saturday, May 16<sup>th</sup> with a rain date of Sunday, May 17<sup>th</sup>.
  - Resolution No. \_\_\_ - Approving the Subdivision Lot Annexation plan for Sonic/Palles.
  - Resolution No. \_\_\_ - Authoring Lisa Shuman, as Acting City Administrator, to sign and submit any CDBG and HOME financial invoices to DCED for approval for all open contracts for the duration of the contract activity period.
  - Resolution No. \_\_\_ - Authorizing American Computer to add Dual Factor Authentication to City emails at no additional cost.
  - Resolution No. \_\_\_ - Authorizing the Mayor and City Clerk to sign a contract for DCED Multimodal Grant application in the amount of \$1,000,000.

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**14. Board & Authority Appointments / Vacancies**

- *See attached List of Interested Persons*
- Pottsville Housing Authority
  - Appoint \_\_\_\_\_ to expiring seat of Vince Wychunas (term begins April 7, 2026 and ends April 7, 2031)
- Recreation Commission
  - Appoint \_\_\_\_\_ to fill the remainder of the term of Tracy Miller (term expires Feb. 6, 2027)

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**15. Public Comment for Non-Agenda Items**

**16. Executive Session (If Needed)**

- Purpose: Legal / Personnel / Real Estate / Contract Negotiations

**17. Adjournment**

- Time: \_\_\_\_\_
- Next Scheduled Meeting: \_\_\_\_\_

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**Clerk / Administrative Notes**

(For official recordkeeping only)

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